

21 November 2014

Our ref: HD/Letchworth/12.14  
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To: Members of the Letchworth Committee of North Hertfordshire District Council (Councillors: Lorna Kercher (Chairman), Clare Billing (Vice-Chairman), John Booth Julian Cunningham, Gary Grindal, T.W Hone, David Kearns, David Levett, Sandra Lunn, Ian Mantle, Mrs. L.A. Needham, Michael Rice and Deepak Sangha).

You are invited to attend a

## **MEETING OF THE LETCHWORTH COMMITTEE**

to be held at

**COMMITTEE ROOM 1, COUNCIL OFFICES, GERON  
ROAD, LETCHWORTH GARDEN CITY**

on

**WEDNESDAY, 3 DECEMBER 2014**

at

**7.30p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 3 SEPTEMBER 2014</b>	-
<p>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 3 September 2014.</p>	
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether any item(s) raised will be considered.</p>	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b>	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
<b>5. PUBLIC PARTICIPATION</b>	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none"><li>1. Letchworth Educational Forum;</li><li>2. Letchworth Garden City Festival Steering Committee;</li><li>3. Hitchin King Basketball Club;</li><li>4. Herts Young Carers;</li><li>5. Letchworth Centre for Healthy Living;</li><li>6. Young FilmMakers Club;</li><li>7. Child UK;</li><li>8. Box Cleva.</li></ol>	
<b>6. LETCHWORTH GARDEN CITY TOWN CENTRE/BID MANAGER</b>	-
<p>To receive a presentation from Letchworth Garden City Town Centre/BID Manager.</p>	

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<p><b>7. INFORMATION NOTE: NORTH HERTFORDSHIRE DISTRICT MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL</b>  <b>THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES</b></p> <p>To be advised on the current status of the development of the North Hertfordshire District Museum and Community Facility..</p>	<b>1</b>
<p><b>8. SECTION 106 AND UNILATERAL UNDERTAKINGS</b>  <b>REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL</b></p> <p>To provide the annual update on the details of the current Section 106 agreements and Unilateral Undertakings.</p>	<b>7</b>
<p><b>9. COMMUNITY UPDATE AND GRANT APPLICATIONS</b>  <b>REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES</b></p> <p>To advise the Committee on the activities and actions of the Community Development Officer and to advise on the current expenditure and balances of the delegated budgets.</p>	<b>37</b>
<p><b>10. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS</b></p> <p>To receive any oral reports from Members regarding Ward matters and Outside Organisations.</p>	<b>-</b>

**The meetings of the Letchworth Committee for the Civic Year 2014/2015 will be held on:**

**21 January 2014**

**11 March 2015**